

**JEFFERSON COUNTY HIGHWAY COMMITTEE  
MEETING MINUTES**

**Tuesday, September 10, 2013**

The Jefferson County Highway Committee met on Tuesday, September 10, 2013, at 8:00 A.M. for a meeting at the Highway Office.

**ROLL OF THE HIGHWAY COMMITTEE:**

Members present: Glen Borland; George Jaeckel; Blane Poulson

Members absent: Ron Buchanan; Al Counsell

Also Present: William Kern, Highway Commissioner  
Ben Wehmeier, County Administrator  
John Molinaro, County Board Chairman  
Ann Jenswold, Highway Department  
Brian Udovich, Highway Department

Purpose of the meeting was to review and approve vouchers and other highway business.

**HIGHWAY COMMITTEE MINUTES:** The minutes from the August 6, 2013 Highway meeting, having been distributed in advance, it was moved by Mr. Borland and seconded by Mr. Jaeckel to approve the minutes as printed.

Carried by the following roll call:

AYES: Borland, Jaeckel

NOES: None

ABSENT: Buchanan, Counsell

ABSTAIN: Poulson

**CORRESPONDENCE:**

- NONE

Newsletters:

- NONE

News Releases/Notices:

- NONE

**PUBLIC COMMENT:**

- NONE

**HIGHWAY COMMISSIONER'S REPORT:**

- **Project/Construction Work**

CTH C (Hoopen Road – US 12) – Construction work is complete, paving work is complete, finishing shouldering and pavement marking

CTH N (CTH B – CTH E) – Project will begin in mid-September, utility work is complete

- **General Maintenance**

Crews are working on the second cut of mowing on county highways and additional cutting needed on state highways

Crews are completing seal coat work on county highways and for others

Crews are completing various signing repair work

Crews are completing guardrail/bridge repairs at various locations

- **Winter Maintenance**

- **Office/Shop**

**OLD BUSINESS**

**8a. Discuss Highway Department facility planning for Jefferson, Lake Mills, and Concord**

Commissioner Kern updated the Committee on discussions with the DNR regarding the wetland areas on the old Countryside site and issues relating to the placement of the main facility due to the wetland areas. He stated that the DNR would be willing to approve a permit if the wetland area to be filled in was less than 10,000 square feet. Kern also provided the Committee with an updated conceptual site plan with the wetlands and revisions to the parking lot and material storage areas. County Administrator, Ben Wehmeier, discussed City of Jefferson conversations regarding road access, sewer connections, and utilities regarding the new facility.

There was discussion regarding the resolution items listed on the County Board meeting agenda for later this evening: Choice of construction material (pre-cast vs. metal); Building size; Automated vehicle wash; and Geothermal/Environmental options. There was further discussion regarding a letter was distributed by Mr. Jaeckel from Supervisor Zentner regarding “Suggestive Concepts On Reducing Size/Cost Of Proposed Highway Shop Facility”. Commissioner Kern stated that he would like to see a pre-cast facility built to the size needed, thus not compromising department operation flexibility. No Motion.

**NEW BUSINESS**

**9a. Review monthly financial account summary**

The Highway Commissioner discussed the financial account summary with the Committee, and answered questions. No Motion

**10. Highway Operations Report**

The Commissioner reviewed the operations report with the Committee regarding current operations, and answered questions. Operations Manager, Brian Udovich, updated the Committee on the status of CTH “N” and issues with DNR permits. The South end of CTH “N” should be done this fall, the rest will be completed next year. The Committee was also updated on CTH “E”. Today Wolf is milling the bad areas on CTH “E”, and we are patching over the milled areas. Wolf will be giving a discount on material to be purchased for the final mat and will provide a warranty on the material. No Motion.

**REVIEW & APPROVE VOUCHERS:** The vouchers held the following totals resulting:

BILLS:	08/14/13	\$ 153,273.88
BILLS:	08/27/13	\$ 274,523.65
BILLS:	09/10/13	\$ 654,623.40
COMMITTEE:	JULY	\$ <u>268.03</u>
TOTALS:		\$1,082,688.96

It was moved by Mr. Borland and seconded by Mr. Poulson that the bills are allowed as reviewed.

Carried by the following roll call:

- AYES: Borland, Jaeckel, Poulson
- NOES: None
- ABSENT: Buchanan, Counsell
- ABSTAIN: None

Motion by Mr. Poulson and seconded by Mr. Borland to adjourn at 8:47 a.m.

Carried by the following roll call:

- AYES: Borland, Jaeckel, Poulson
- NOES: None
- ABSENT: Buchanan, Counsell
- ABSTAIN: None

Approval: \_\_\_\_\_  
\_\_\_\_\_  
Al Counsell, Secretary